



JOB DESCRIPTION

JOB TITLE: Electrical Engineer

MAIN PURPOSE OF ROLE:

To operate as a mobile Electrical Engineer utilising your core skills as an Electrical service engineer, reactive fault diagnostics and installations associated to this company's core activities.

NATURE OF WORK:

To carry out Planned Preventative Maintenance on behalf of our customers in line with the relevant site specification.
To support the site / customer by attending to reactive breakdowns of their Electrical services, Power failure, plant failure and rectifying where possible.
To submit detailed written reports following any planned or reactive attendance to customer's premises to enable any additional works to be quoted for.
To work on call rota to cover reactive calls within the Core business.

KEY ACCOUNTABILITIES:

You will be accountable for the following: -

Completing a weekly time sheet correctly and submitting it to the office weekly.
Submitting Expenses weekly with all supporting receipts.
Completing all necessary paperwork for the customer whilst on site and obtaining a customer's signature to enable the job attended to be invoiced without any delays.
Completing engineer's worksheet in full, giving full details of plant that requires additional work.
Completing the Minor Works and Installation Certificates on completion of any electrical installations or alterations.
Phoning in to the office helpdesk at the end of every job to update.
Phoning in to the office helpdesk at the end of the day after your last job as part of the lone working procedure.

MAIN WORKING RELATIONSHIPS:

To interact with colleagues, other engineers of the same skill set and alternative skills along with the office admin and management staff.
To liaise with the customer or customer's representative.

ESSENTIAL COMPETENCIES:

To have served a full trade apprenticeship as an Electrical engineer.
To have City & Guilds 236 Electrical Installation Part 1 and 2 or NVQ equivalent
To have 17th Edition
To have a full British driving licence

DESIRABLE COMPETENCIES:

To have IPAF or equivalent Mobile Elevated Platform Training Certificate
To have Working at Heights Certificate
To have Inspection and Testing C&G or NVQ Equivalent
To have City & Guilds 604 Heating and Ventilation
To have City & Guilds 207 Refrigeration and Air Conditioning